



श्री राम कॉलेज ऑफ कॉमर्स SHRI RAM COLLEGE OF COMMERCE

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Minutes of the Meeting of the Internal Quality Assurance Cell

Tuesday, 16th November, 2021

At 09.30 AM through Hybrid Mode (Physical and Virtual)

Venue: Committee Room, SRCC and Google Meets

A meeting of the IQAC was held on 16th November 2021 at 09.30 AM through hybrid mode. The following members were present:

Members present:

Prof. Simrit Kaur	Principal
Prof. C. S. Sharma	Coordinator, IQAC
Ms. Smita Sharma	Associate Professor
Dr. Rachna Jawa	Associate Professor
Ms. Priyanka Bhatia	Associate Professor
Dr. Abhay Jain	Associate Professor
Dr. Monika Bansal	Assistant Professor
Dr. Kuljeet Kaur	Assistant Professor
Mr. Harish Kumar	Assistant Professor
Ms. Varda Sardana	Assistant Professor
Dr. P. C. Jain	Management Representative
Dr. Girish Ahuja	Alumni Nominee
Prof. Madhu Vij	External Expert
Mr. Shiv Nandan	Sr. P. A. to Principal
Mr. Sandeep Jiva Nawani	Librarian (Officiating)
Mr. Sanjay Dhobal	A.O. Accounts (Officiating)
CA Sunil Goel	Stakeholders' Nominee

Leave of absence:

Dr. Sanjay Goel	Local Society Nominee
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The meeting began with the welcome remarks of the Principal. The Principal presented the agenda to be discussed in the meeting.

Resolution No. 1

Confirmation of Minutes

Minutes of the IQAC Meeting held on July 9th, 2021 were confirmed by the members.

Resolution No. 2

Status of the Self-Study Report (SSR)

The members were apprised of the status of the Self-Study Report (SSR) that was to be submitted to the National Assessment and Accreditation Council (NAAC) for the 2nd

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cycle of accreditation. It was informed that after tremendous efforts by the faculty members, along with cooperation from non-teaching staff and students, the information sought by SSR had been collected. The process of feeding the information in the NAAC portal, along with annexures, had been started. The members lauded the efforts of the team and gave best wishes for the timely completion and submission of SSR.

Resolution No. 3

Steps toward Strengthening the Digital Footprints of Academic Administration


The Committee appreciated the steps taken toward digitalization of the teaching-learning process during the COVID-19 pandemic. The Principal informed the members about the active role played by Mr. Vikas Madan in the introduction of the Learning Management System (LMS), by the 'SmartProf'. The various additional functionalities that can be added to this platform, apart from daily attendance and assessment, were discussed and certain suggestions were made by the Committee members.

Resolution No. 4

Preparation for Classes in Physical Mode

In line with the University of Delhi's directive on switching online classes to physical mode, it was informed that SRCC was in the process of making preparations for welcoming the students and staff back on campus. Members were informed that discussions with various stakeholders are being undertaken to ensure the smooth transition of classes from virtual to physical mode, keeping in mind the COVID-19 appropriate behaviour and precautions.

The meeting ended with a vote of thanks to the Chair.



Prof. C. S. Sharma
Coordinator, IQAC



Prof. Simrit Kaur
Principal